



Jennett's Park CE Primary School

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10th September 2020

Re Miss Knowles planned absence from work

The Parents and Carers of Macaws Class,

This is to inform you that your child's class teacher, Miss Knowles will need to have an emergency operation in the next fortnight to enable her future health to be a success. As with all large operations her doctor has advised that she will need time to recover. She will be absent from school from around the 21st September to around the 16th October 2020. This is unavoidable and we want Miss Knowles to have the best recovery possible.

You may feel anxious as to how this affects your child. I have organised for Miss Lightfoot our Higher Level Teaching Assistant to be the release teacher again for those days under the direction of Mrs Venediktou. Miss Lightfoot knows the class well and regularly covered the class earlier this year.

The children in Macaws will be completing their normal work in parallel to the other class. Please talk to your child about this change so that fewer children feel surprised. I have personally spoken to the class today to make sure everyone is feeling calm and reassured as to what is happening.

The children will have the opportunity to make get well soon cards, wishing Miss Knowles a speedy recovery, which we will send later on later this term. If you are aware of a parent who may not have picked up this email please do pass this onto them.

If you have any other concerns during Miss Knowles absence please make an appointment via the office to see Mrs Venediktou as Phase Leader. If there are any further updates I will write to you as soon as possible.

Yours sincerely

Elizabeth Savage
Headteacher

